



In Safety,
every Damaian matters



DAMAI
SECONDARY SCHOOL

Mr Too Meng Ngee
Vice-Principal (Admin)
17 Jan 2022

Safety Motto

In Safety, every Damaian matters

*Take ownership of our **own** safety,
and look out for **others**' safety*

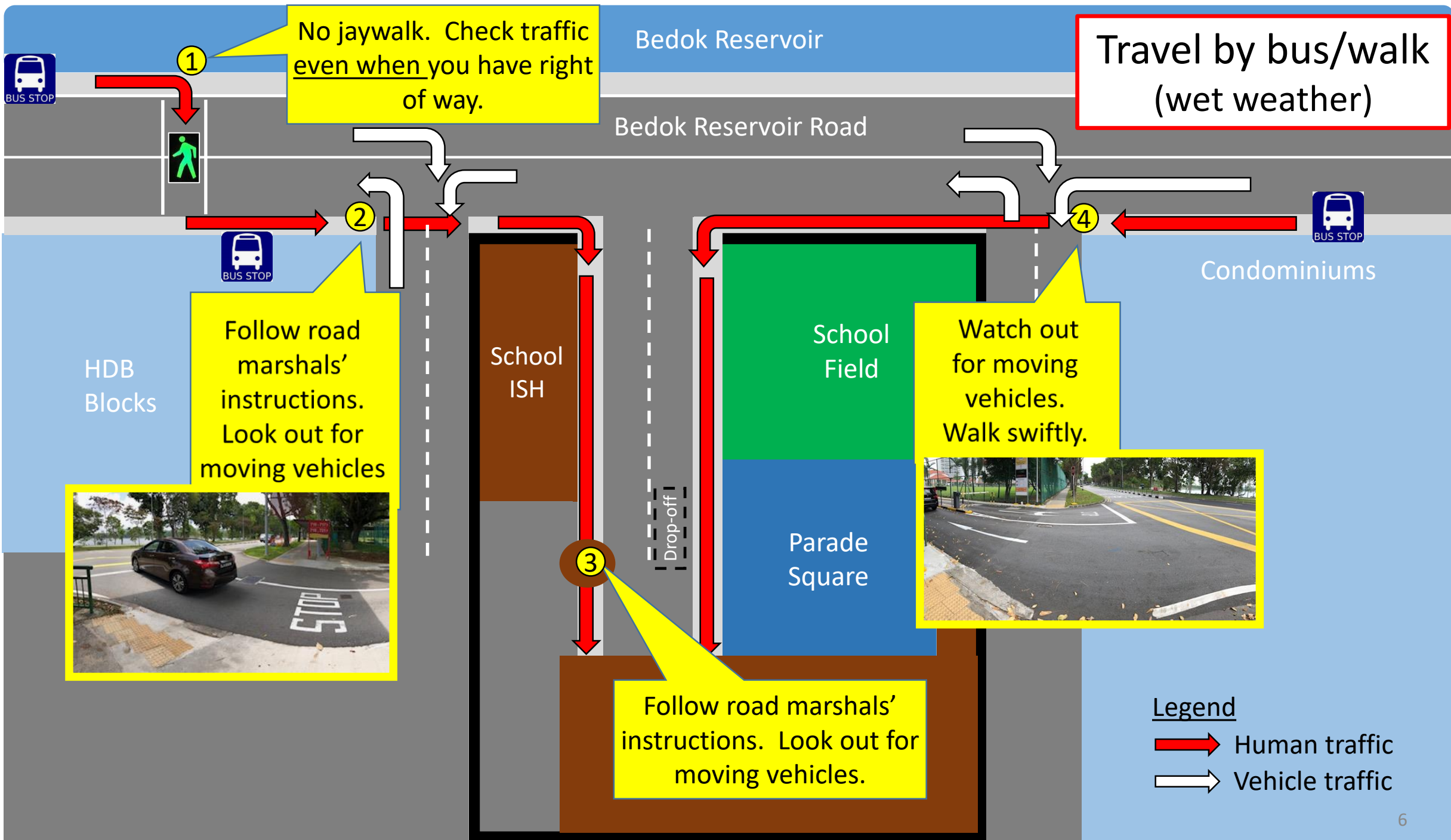
Agenda

- Safety
 - Road
 - School Activities
 - Safe Management Measures (SMM)
- Security and Emergency

Road Safety



Official (Closed) / Sensitive (Normal)



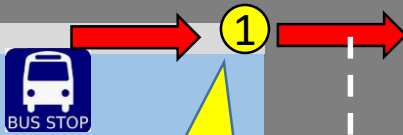


Bedok Reservoir Road



Condominiums

HDB Blocks



Dismount & Push

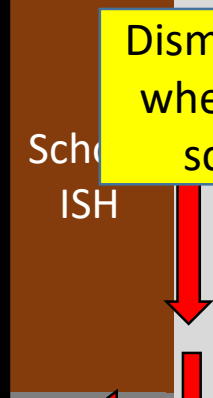


Dismount & Push when you enter school gate

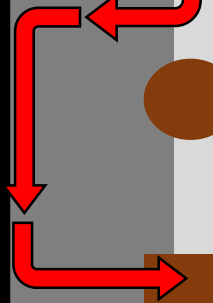
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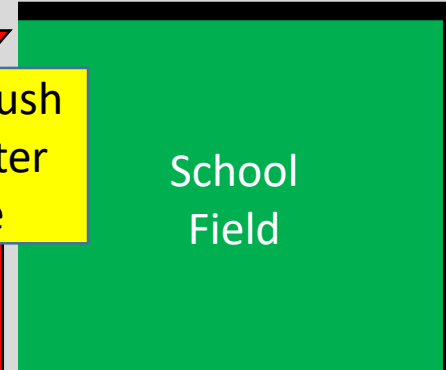
Dismount & Push



Drop-off



School Building



School Field



Parade Square

Secure bicycles at the rack



Note: Similar to walking to school, as you are expected to dismount and push your bicycles.

Legend

- Human traffic
- Vehicle traffic

Bedok Reservoir

Travel by car
(dry weather)



Bedok Reservoir Road



Condominiums

HDB
Blocks

Remind Parents
that it is a left
turn only
(7am - 8am)



School
ISH

School
Field



Alight from left
side of vehicle
only

Parade
Square

Drop-off

School Building

Legend

 Human traffic
 Vehicle traffic

Bedok Reservoir

Travel by car
(wet weather)



Bedok Reservoir Road



Remind Parents
that it is a left
turn only
(7am - 8am)



School
ISH

2

School
Field



Condominiums

HDB
Blocks



Parade
Square

1
Drop-off

School Building

Alight from left
side of vehicle
only

Legend

 Human traffic
 Vehicle traffic



Bedok Reservoir Road

Condominiums

HDB
Blocks

Watch out for
moving vehicles.
Walk swiftly.

School
ISH

School
Field

Watch out
for moving
vehicles.
Walk swiftly.



Parade
Square

Drop-off

School Building



Legend

-  Human traffic
-  Vehicle traffic

Road Safety Recap

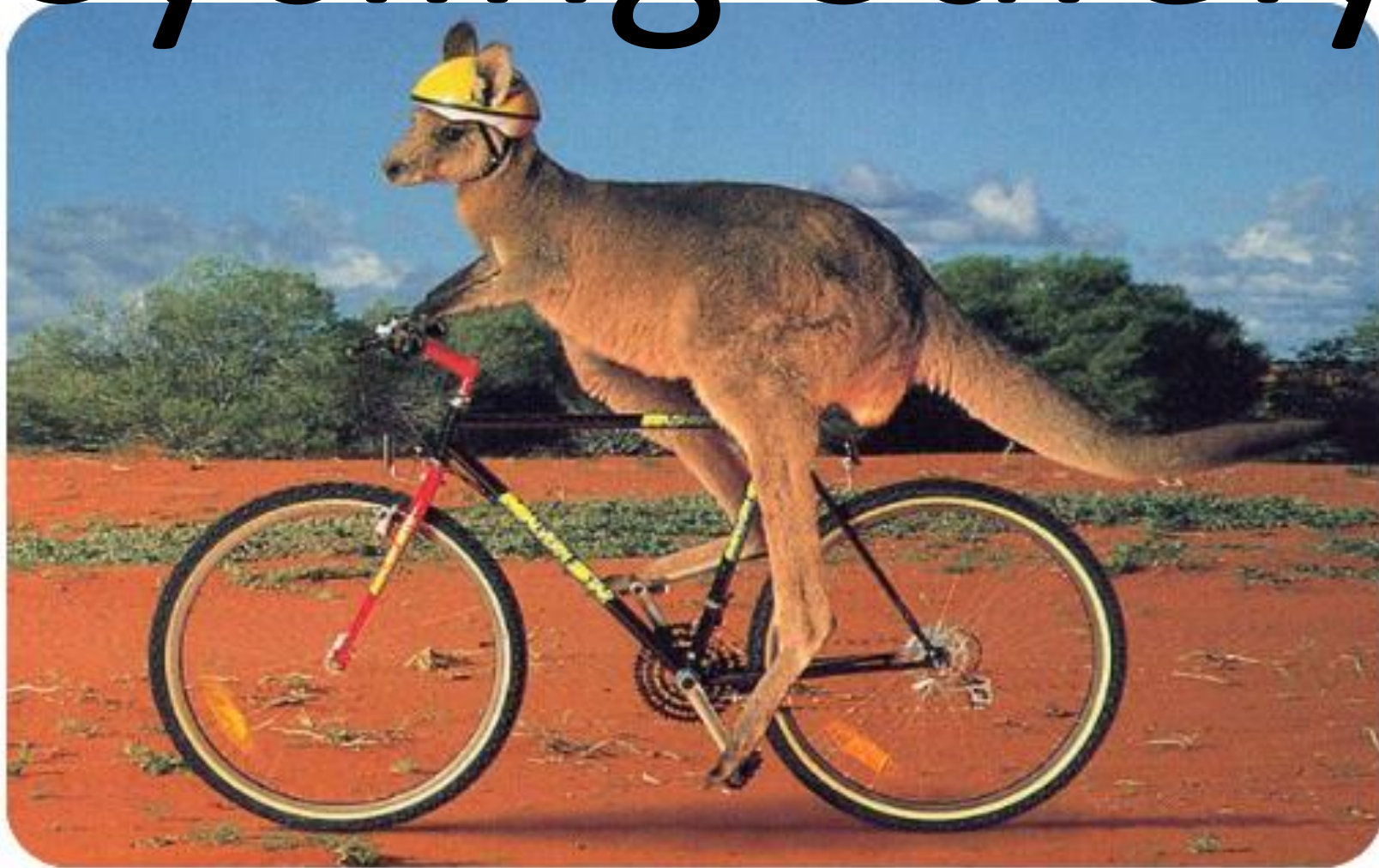


- Follow road marshals' instructions
- Check traffic before crossing
- Sleep early, wake up on time, avoid the rush



- Use electronic devices on the move
- Jaywalk
- Assume traffic will stop for you

Cycling Safely



Official (Closed) / Sensitive (Normal)

Background

- Active Mobility Act (AMA) provides a set of rules to improve road safety (**including cycling**).
- If you **fail** to adhere to the rules, you may **face prosecution** by the Authority.

Source from LTA:

https://www.lta.gov.sg/content/ltagov/en/getting_around/active_mobility/rules_and_public_education/rules_and_code_of_conduct.html

Some offences and the maximum punishment

| Offence | New offender | Repeat offender |
|---------------------------------------|---|--|
| Users | | |
| Riding electric bicycles on footways | \$1,000 fine or three months' jail, or both | \$2,000 fine or six months' jail, or both |
| Speeding | | |
| Not stopping to help accident victims | \$3,000 fine or 1 year's jail, or both | \$5,000 fine or 2 years' jail, or both |
| Using non-compliant devices | \$5,000 fine or three months' jail, or both | \$10,000 fine or six months' jail, or both |

Examples of offences and consequences
(not exhaustive)

Land Transport Authority
10 Sin Ming Drive Singapore 575701
Tel: 1800-CALL LTA (1800-2255 582)

ACTIVE MOBILITY ACT 2017 (NO.3 OF 2017)

SECTION 54

NOTICE OF ACTIVE MOBILITY OFFENCE

Mr / Mrs / Miss / Ms / Dr
< Name >

< Address >

Notice No.

Date of Issue

NRIC / Passport / FIN No.

Vehicle No.

Date and Time of Offence

Place of Offence

| | |
|---|----------------------------|
| Offence | Composition amount offered |
| <p>(Expiry date for payment is <due date>).</p> | |

For first offence, a maximum court fine amount of up to xx and/or a jail term of up to xx.
For second or subsequent offence, a maximum court fine amount of up to xx and/or a jail term of up to xx.

1. Please pay \$<amount> by <due date>.
2. If you fail to pay, you must go to State Court No. <court_no> at 1 Havelock Square on <court_date> at <court_time>.
3. If you fail to attend Court on the above mentioned Court date, you will be arrested anywhere in Singapore, including at your home or workplace, and you may have to pay an additional fine of up to \$2,000 or serve a jail term of up to 2 months for failing to attend Court.
4. Do not ignore this notice unless you have already made payment.

Where can you ride?



Cycling path



Park connector

- Easily identified by floor markings.
- The speed limit for cycling paths and PCN is **25km/h**.

Official (Closed) / Sensitive (Normal)

Where can you ride?



- Footpaths do not have any 'Cyclist' or 'PCN' logos.
- The speed limit for footpaths is **10km/h**.

Where can you ride?



- Cycling on roads is **not recommended**. If you need to do so, please note:
 - **Mandatory** to wear helmets when cycling on roads.
 - **Not allowed** to cycle on expressways and road tunnels.

Rules for cycling on Roads

- 1) Obey all **traffic signals**
- 2) travel in **same direction** as the flow of traffic
- 3) Cycle in a **single file** and on **left** side of road



DO'S

Follow all traffic signals when cycling on the road



DO'S

Cycle in a single file on single-lane roads and during bus lane operational hours. Otherwise, cycling two abreast is allowed



DON'TS



Places where Cycling is not allowed

Some places where cycling is **not** allowed:

- HDB void decks
- Bridges



Safety Guidelines for Cycling

- 1) **Give way** to pedestrians.
- 2) **Slow down** around others.
- 3) **Dismount and push** your bicycle in crowded areas.
- 4) Keep **both hands** on the handlebars.
- 5) Do **not use devices** while cycling.
- 6) Check that your bicycle is in good condition **before** setting off.

Mandatory brakes for bikes on public path

Bicycles without handbrakes will not be allowed on public paths and roads from 1 Sep 2021



Fixed-gear bicycles, also known as fixies, generally do not have hand-operated brakes, but instead rely on the rider's pedal resistance to stop. This makes it challenging for riders to brake quickly, endangering themselves and other path and road users.

To improve safety, all bicycles must have at least one functioning handbrake to be ridden on public paths and roads.

Cyclists caught riding without handbrakes may be fined up to \$10,000 and/or jailed for up to 6 months, if convicted for the first offence. Repeat offenders may face higher penalties.

Scan the QR code or visit go.gov.sg/amrules for more information.

Land Transport Authority
We Keep Your World Moving

Cyclists caught riding without handbrakes may be fined up to \$10,000 and/or jailed for up to 6 months, if convicted for the first offence. Repeat offenders may face higher penalties.

School Activities (PE & CCA, Special Rooms)



Official (Closed) / Sensitive (Normal)

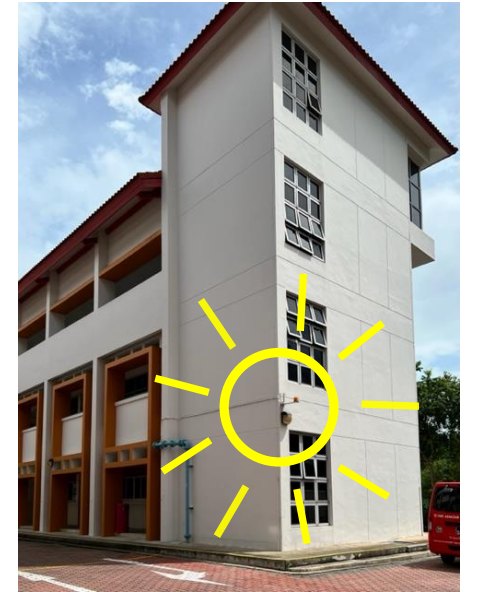
Safety – PE / CCA

- Follow teachers' instructions at all times, e.g. warm up, handling balls etc
- Inform teachers if you
 - are not feeling well (before, during, or after the activities)
 - have just recovered from illness
 - are excused from certain activities
 - just received your vaccination jab
- Bring your medication to school, e.g. inhalers
- **Important:** while challenging ourselves to be better, always remember **Safety First.**



Safety – PE / CCA

- Stay under shelter if the lightning warning alerts are activated



Safety – Special Rooms (Workshops, Kitchen, Labs, Art rooms)

- Enter special rooms only when teacher is present
- Follow teachers' instructions at all times, e.g.
 - When/how to use certain tools
 - Wearing of eye goggles, gloves, aprons etc
- Do not take tools/equipment out of the rooms
- Only use tools for their intended purposes
- Female students must tie up their long hair neatly
- Keep rooms tidy, avoid tripping hazards
- Ask when in doubt

General Safety

- No running along corridors and canteen area
- Ball games are only allowed at authorized areas such as Hall, ISH and Parade Square
- No standing behind and in front of the swings when the swings are in use



Safe Management Measures (SMM)



SMM – Exercise Social Responsibility

- If you are not feeling well, visit doctor and rest at home
- If you receive any MOH message (HRW, SHN), please inform your teacher.
- If you are tested positive (PCR or ART), inform your teachers, and self-isolate at home according to MOH guidelines.



SMM – Daily Temperature-Taking

- Bring a working thermometer to school every day
- If you do not bring a working thermometer to school, you will need to buy one from the bookshop.



SMM – Wear Masks

Wear your masks **properly** at **all times**



SMM – Wipe-down

- Wipe-down equipment/furniture after use:
 - Canteen
 - Classroom
 - Student Activity Centre (currently closed due to SMM)
 - PE/CCA equipment



Official (Closed) / Sensitive (Normal)

SMM – Personal Hygiene

- Wash hands regularly with soap and water.
- Sanitize your hands.
- Wall-mounted hand sanitizers are available in these school areas:
 - Hall
 - Parade Square
 - General Office



Official (Closed) / Sensitive (Normal)

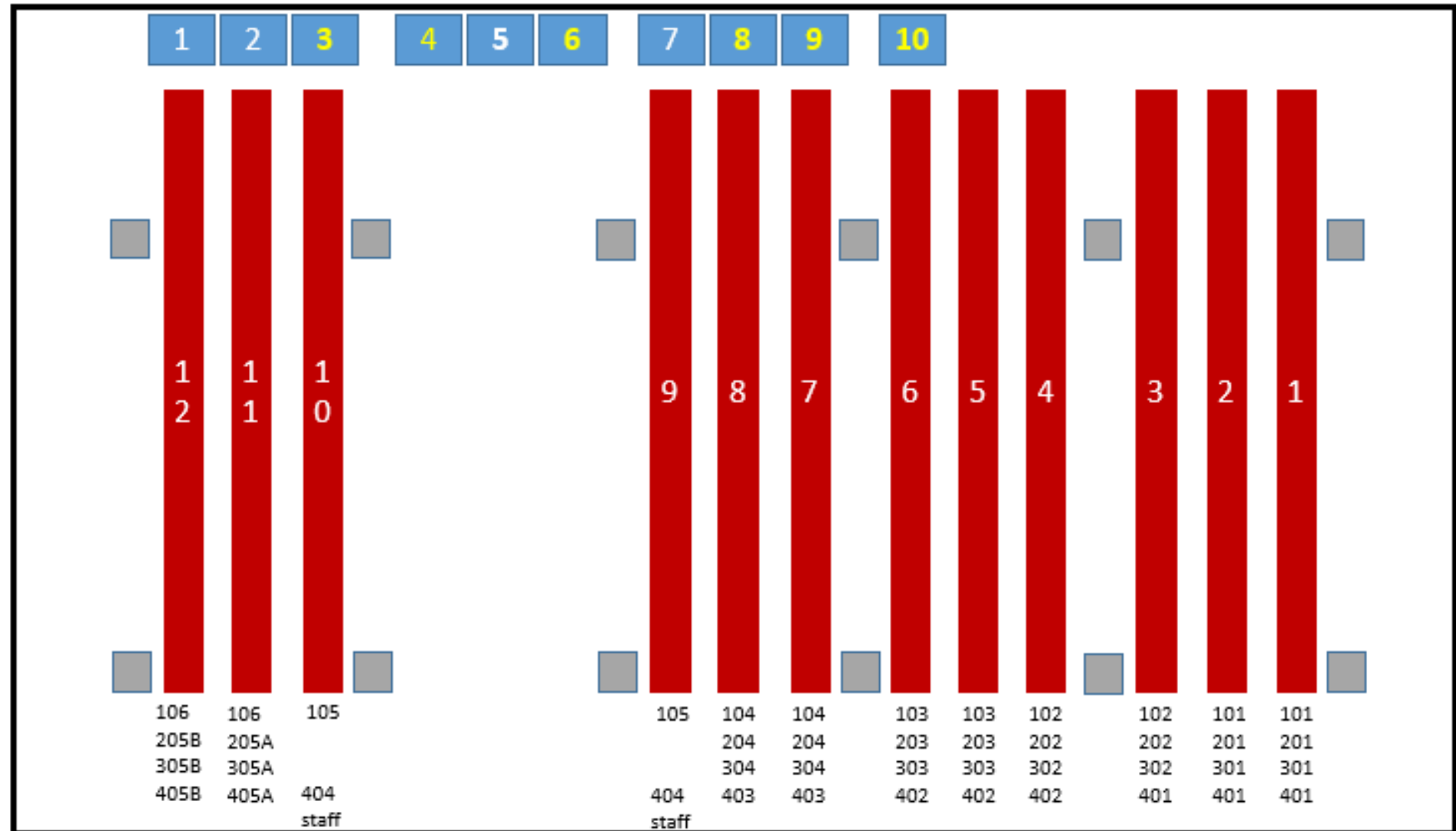
SMM – Water Coolers

- Do not drink directly from water coolers
- Bring your own water bottles to fill up



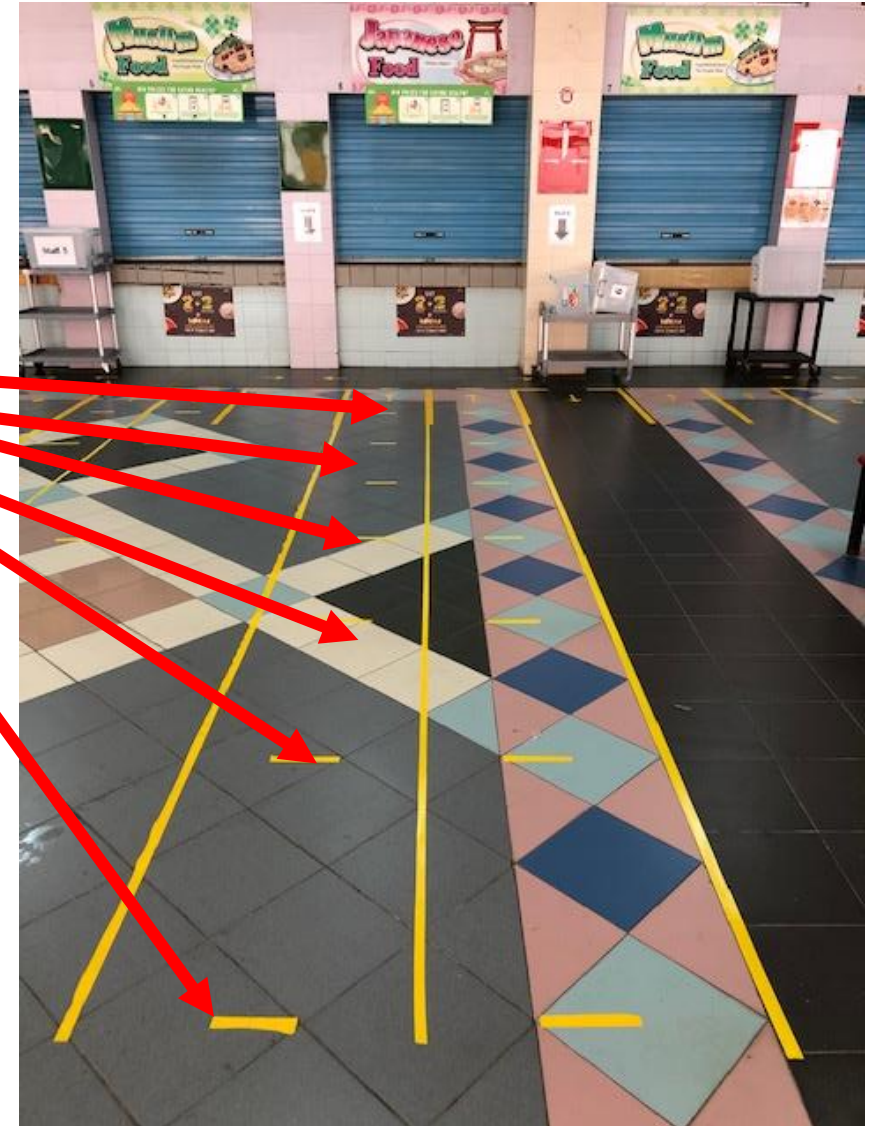
SMM – Canteen

- Staggered Recess
- Sit according to the assigned tables



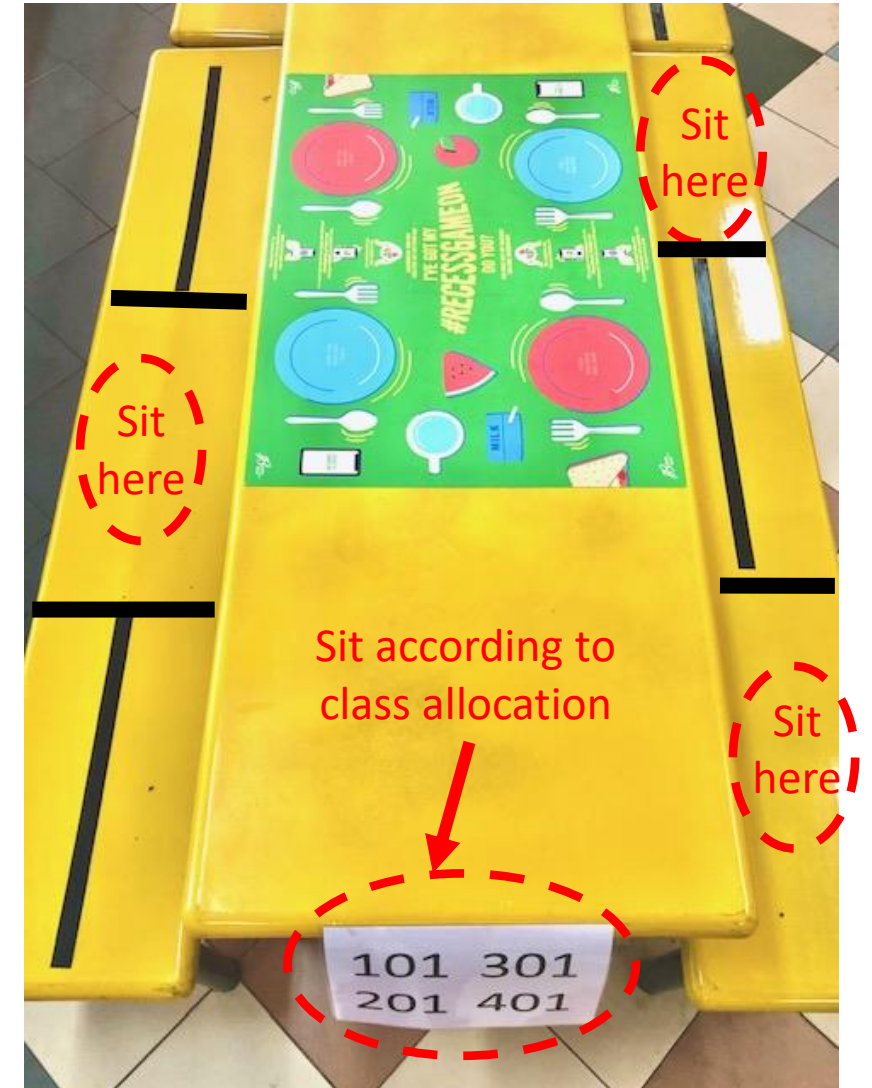
SMM – Canteen

- Wear your masks when queuing/ordering food.
- Follow queue lines and markers on the floor.
- Remove masks only when consuming food/drinks at the canteen benches.



SMM – Canteen

- Seating capacity is 3 per table (up to max of 4 if not enough seats during recess)
- Sit on unmarked areas



General Canteen Rules

- Return your used plates/cutleries in the boxes outside each stall
- Do not run or play in the canteen area
- Do not share food
- Observe food hygiene (wash hands before/after meals)
- Food / drinks to be consumed in canteen only

SMM – Bookshop

- Follow queue lines and markers on the floor



Official (Closed) / Sensitive (Normal)

SMM – Safe Distancing @ other areas in school

Maintain maximum group size of 5

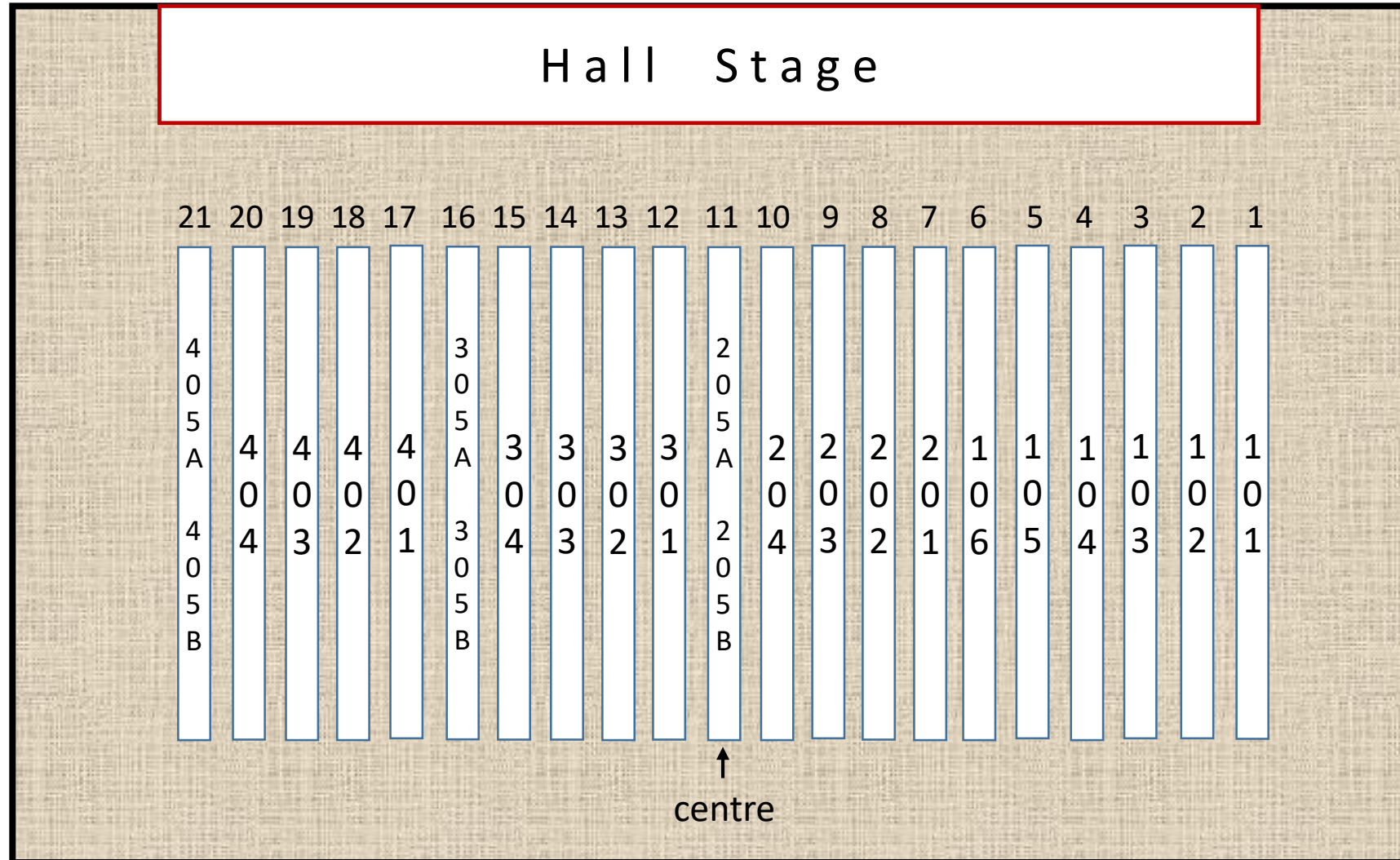


Assembly



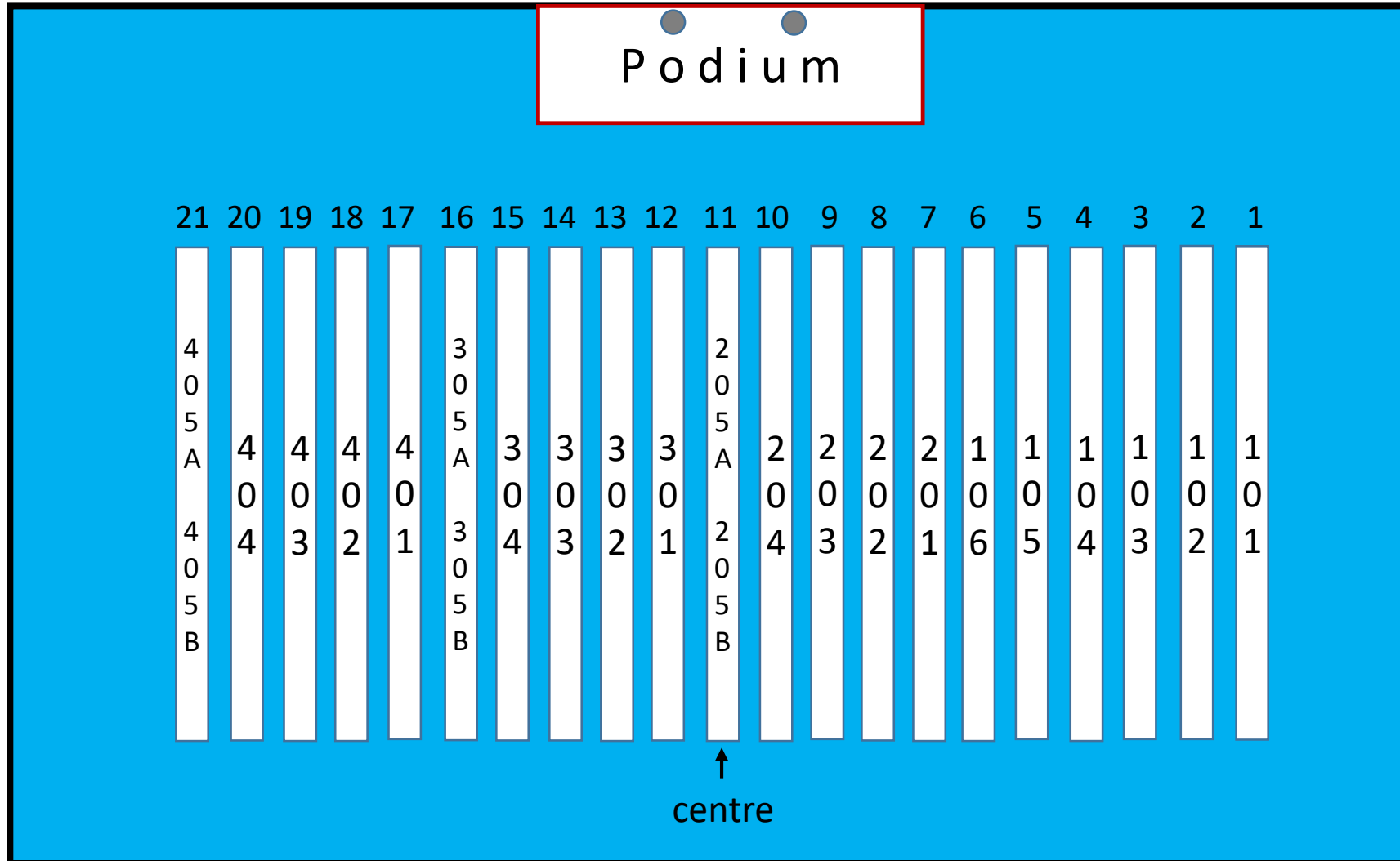
Official (Closed) / Sensitive (Normal)

Hall Layout



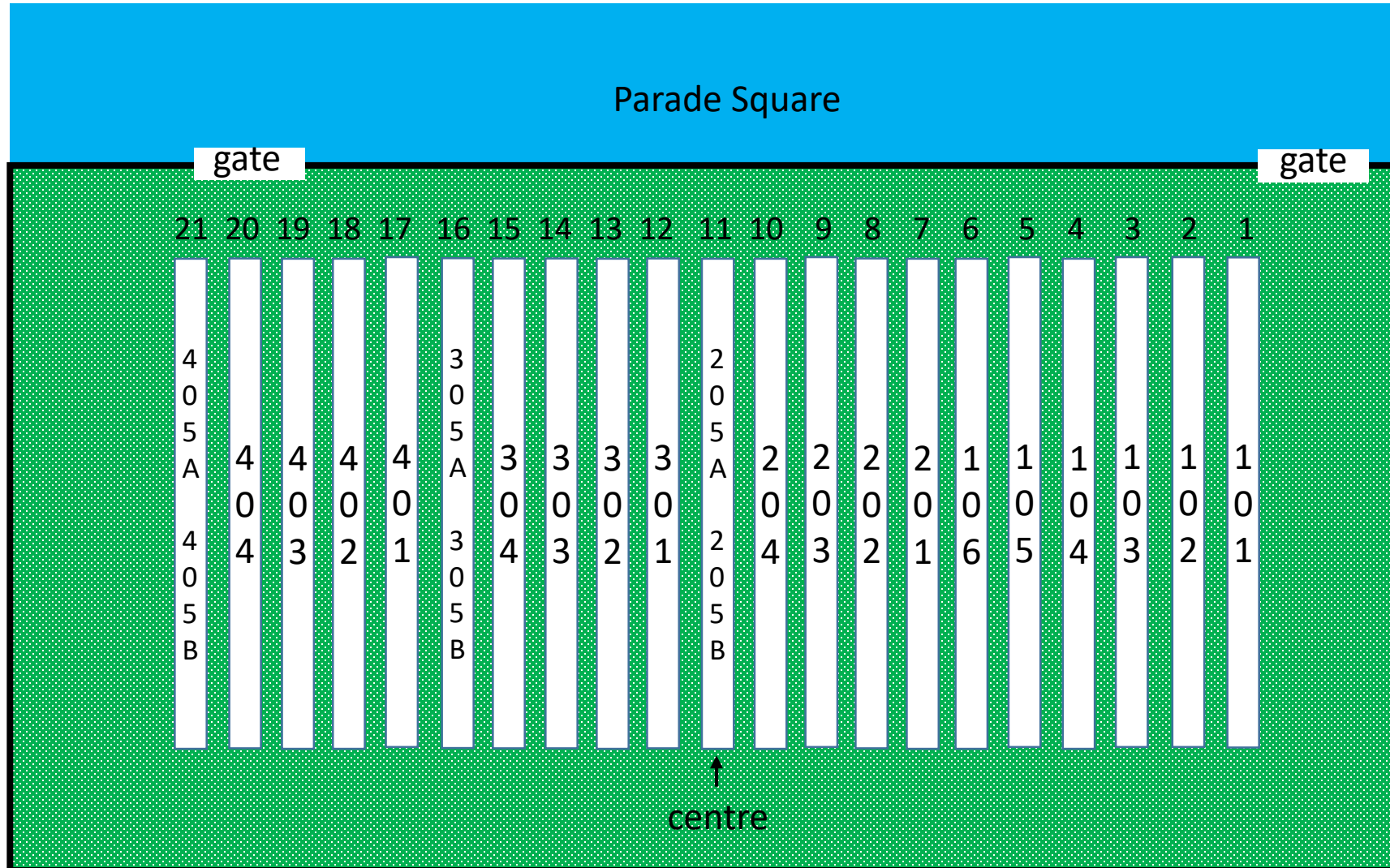
Official (Closed) / Sensitive (Normal)

Parade Square Layout



Official (Closed) / Sensitive (Normal)

School Field Layout



Official (Closed) / Sensitive (Normal)

Security & Emergency



Official (Closed) / Sensitive (Normal)

Lockdown

- Activation
 - A coded message will be announced via the PA system
- Procedure:
 - Run
 - Hide
 - Tell

Evacuation

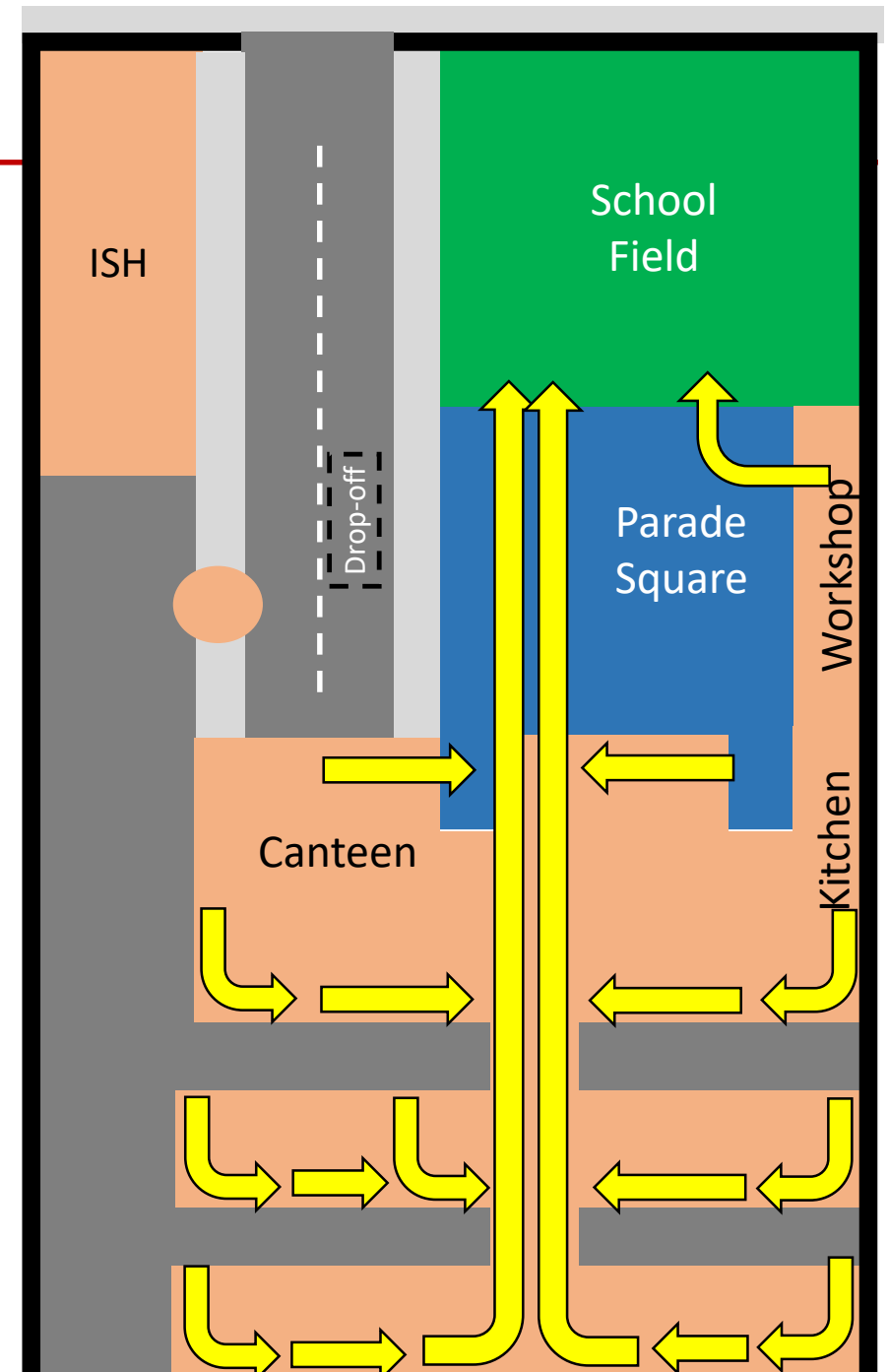
- Activation
 - Prolonged ringing of the bell
- Procedure
 - Do **not** evacuate immediately
 - Stop work immediately, listen to further announcements
 - Evacuate when given instructions to do so, or when there is immediate danger

Evacuation

... to **Assembly Area (School Field)**

General Route: →

- Access Level 1 via the nearest staircase
- Avoid incident areas if any
- move towards Assembly Area



Suspicious Characters or Parcels

- Inform General Office or teachers if you see suspicious characters or parcels in school



Safety Issues or Faulty equipment

- Inform General Office or teachers if you notice any safety issues or faulty equipment (e.g. faulty lights, cracked tiles etc)

Student Handbook 2022 (electronic copy)



[Home](#) > [Information](#) > [Students](#) > [Student Handbook](#)

Student Handbook

Click [here](#) to view the Student Handbook 2022.

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Please refer to
Student Handbook
(Page 48 onwards)



**DAMAI
SECONDARY
SCHOOL**
STUDENT HANDBOOK
2022

Official (Closed) / Sensitive (Normal)

A group of people, mostly women, are seen from behind, wearing bright yellow hard hats. They are standing on a grassy field, looking towards a tall, white metal structure in the background. A person is visible climbing a rope on this structure. The background is filled with lush green trees and a clear blue sky with some clouds. A building with a tiled roof is partially visible on the left. The overall scene suggests an outdoor activity or training exercise.

Have a safe
and meaningful
time in Damai!